

**Holy Trinity United Church, Elliot Lake**  
**Council-of-the-Whole Congregational Meeting**  
**Sunday, OCTOBER 1, 2023 – Sanctuary**  
**DRAFT MINUTES**

**Present:**

Rev. Melody Duncanson-Hales, Minister, Pastoral Charge Supervisor, Interim Chair	
Shirley Prout	Winston Cuthbert
Bob Prout	Sina Cuthbert
Margaret Gallagher	Russell Foy
Kim Williamson	Ann Foy
Brian Bigelow	Kathy Mitchell
Beth Bigelow	Sandy Prest
Carol Noble	Robert Bauman
Louisa Poynter	Jan Towns
Nancy Edwards	Shirley Wilson
Edith Goytan	Helen Toovey
Margaret Dean	Cheryl McClymont
Charles Smallwood	Richard Cadham
Margaret Smallwood	Frank Dobson
Fiona Forshaw	Mina Dobson
Jim Forshaw	Donja Jarrett
Susan Reile	Gloria Bates
Dean Reile	Michel Angrignon
Mike Gunning	Ken Pierce
Cherry Gunning	Anne Pierce
Dorothy Gale	Kathy Calverley
Lorraine Caissy	

- 1. Call to Order:** Interim Chair, Rev. Melody Duncanson-Hales, Pastoral Charge Supervisor  
 -meeting called to order at 12:17 pm
- 2. Gathering Prayer**  
 -Rev. Melody led in prayer
- 3. Extend Voting Privileges to Non-Members**

**Motion CW-24-2023: to extend voting privileges to non-members**  
 Moved by Ken Pierce; Seconded by Sandy Prest; **Carried.**

#### 4. Adoption of Meeting Agenda for October 1, 2023

**Motion CW-25-2023:** the Agenda for **October 1, 2023** be accepted as presented  
Moved by Russ Foy; Seconded by Louisa Poynter; **Carried.**

#### 5. Adoption of Previous Meeting Minutes for September 3, 2023

**Motion CW-26-2023:** the Meeting Minutes from **September 3, 2023** be accepted as presented.

Moved by Kathy Calverley; Seconded by Russ Foy; **Carried.**

#### 6. Holy Trinity Files to be sent to United Church of Canada Archives

**Motion CW-27-2023:** the congregation approves that the records and documents of Holy Trinity be sent to the United Church of Canada Archives.

Moved by Jan Towns; Seconded by Ann Foy; **Carried.**

#### 7. Items of Business

##### a. For Information:

##### i. **Supervisor's Report – Rev. Melody, Pastoral Charge Supervisor**

-the Regional Council Commission met recently, but were not able to achieve quorum, unfortunately leaving the review of the disbanding date for Holy Trinity until their next meeting

-Rev. Melody is of the opinion that the disbanding date will be December 31, 2023, so as to be in line with CRA guidelines regarding when final tax receipting will be complete.

##### ii. **Trustees – Russ Foy, Chair of Trustees**

##### a) Closing Date for the Church Building

-the church building and property has been sold to the City of Elliot Lake for \$100,000

-the closing date for the sale is Friday, October 6th

-since Holy Trinity is considered a heritage building, it will remain as it is now

-an extra 60-days grace has been provided to allow for the sale of large item chattel including the organ and pews.

-Congregants questions:

1) has there been any interest in the organ?

-Answer: there have been two inquiries and the distance to transport the organ became issues

2) would the City be willing to keep the organ

-Answer: it could be up for discussion if no buyer is found

b) Disbursements of Holy Trinity Funds

-as a reminder regarding disbursement of funds, when a community of faith decides to disband, the assets will be directed as follows:

10% to Mission and Service

10% to Indigenous Church

3% to UCC Archives

27% can be directed by the soon-to-be disbanded community of faith  
(-to be approved by Regional Council)

50% to Regional Council for the continuation of UCC ministry in Northern Ontario

-Holy Trinity Trustees sent out a congregational email on Sep 29<sup>th</sup> with their proposal regarding the distribution of funds, by percentage, to a list of registered charitable organizations. The list represents the total of 100%.

1. St. Joseph's Hospital Foundation (including Palliative Care, Pastoral Care, Oncology, etc.) 40%
2. Elliot Lake Food Bank 25%
3. Camp McDougall 15%
4. St. Andrews United Church, Blind River 10%
5. St. Andrew's United Church, Massey 10%

**Motion CW-28-2023:** the congregation approves the Trustees' proposal for the distribution of Holy Trinity funds to the five listed registered charitable organizations. Moved by Louisa Poynter; Seconded by Ken Pierce; **Carried.**

-there are plans for a public recognition of the gifts

Thanks, and applause were given to the Trustees: *Russ Foy, Nancy-Jo Wannan, Dean Reile, Rev. Melody Duncanson-Hales* and their diligent work in securing the sale of the building and the distribution of funds.

b. For Discussion:

- i. What do we need to continue as a fellowship, if that is desired?

-Rev. Melody offered to provide a Zoom meeting on Sunday, November 5<sup>th</sup> at 11:45 am for those interested in a time of fellowship

-an email invitation will be sent that week with a Zoom link included

- ii. Disbanding date of Holy Trinity Community of Faith

-as mentioned above, the Regional Council Commission will decide on a closing date for Holy Trinity at their next meeting.

-the closing date is anticipated to be December 31, 2023

iii. Transfer of Membership

-if there are any questions regarding the transfer of membership, please speak with Rev. Melody Duncanson-Hales or Kathy Calverley

**8. Motion to Adjourn for Meeting / Time**

-the meeting was adjourned at 12:46 pm with a motion by Nancy Edward

**9. Benediction**

-Rev. Melody closed with a congregational benediction and blessing for our congregational meal to be held after the meeting at the Heritage Hall.

**Next Meeting:** Sunday, November 5<sup>th</sup> at 11:45 am by Zoom (for fellowship)

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Rev. Melody Duncanson-Hales, Interim Chair    Kathy Calverley, Acting Congregational Secretary